

CONFIDENTIAL*Registry***ROUTING AND RECORD SHEET**

SUBJECT: (Optional) Meritorious Unit Citation - Foreign Broadcast Information Service
London Bureau/DDS&T

FROM: R. W. Manners
Director, Foreign Broadcast
Information Service

EXTENSION

NO.

DATE

19 May 1988

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. [Redacted]
Protocol Branch
Room 7E27, Headquarters

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

CONFIDENTIAL

CONFIDENTIAL

RETURN COPY

4 May 1988

MEMORANDUM FOR: Director, Foreign Broadcast Information Service

VIA: Deputy Director for Science and Technology

FROM:

Executive Secretary, Honor and Merit Awards Board

SUBJECT: Meritorious Unit Citation-Foreign Broadcast Information Service
London Bureau/DDS&T

1. I am pleased to note that the Meritorious Unit Citation has been approved for Foreign Broadcast Information Service, London Bureau, Directorate of Science and Technology. A copy of the memorandum which will be placed in the Official Personnel File of each employee named in the recommendation is attached for your information.

2. We are committed to present awards as soon as possible after their approval. When you have informed the unit of their award, please ask a member of your staff to mail the attached "Return Copy" of this memorandum to the Protocol Branch no later than 18 May 1988, with a copy of your notification cable, and the name and telephone number of the individual whom the Protocol Branch should contact to arrange presentation of the award.

Attachments

Awardee notified of award on _____
(date)

by _____
(name, office, extension)

Awardee can be reached on _____
(telephone)

Comments:

RETU
CONF